

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
DECEMBER 21, 2017 AT 10:00 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 10:00 a.m., on Thursday, December 21, 2017 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, James Nations, Luther Jackson, Daniel Polites, Charles Lee, Richard Effinger, and Thomas Dinges.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, County Administrator; Tim Cantwell, MidAmerica St. Louis Airport Director; Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director; Tom Knapp, Sheriff's Department; Fred Boch, County Board Member; Randy Pierce, Fairview Heights Tribune; James Brede, Director of Buildings; Attorney; and Vickie Boyde, Secretary.

Minutes of the November 20, 2017 Regular Monthly Meeting were reviewed. Commissioner Lee moved that the Regular Monthly Meeting Minutes, dated November 20, 2017 be approved as provided. Second by Commissioner Effinger and carried.

Under Treasurer and Finance, Commissioner Polites, Treasurer, reviewed the Regular Expense Claims Report with Payroll Ledger Report for December 29, 2017, and moved to approve payment of bills. Second by Commissioner Nations. Commissioner Nations stated that due to some transactions that the PBC agreed to fund temporarily for the Airport later in the activities he is going to make a motion authorizing the payment of other bills that are not currently included in the listing, so when the bills are approved there will be a supplemental motion for approval later. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 7 ABSENT: 0 NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated December 29, 2017 and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 7 ABSENT: 0 NAYS: None

Motion carried.

Commissioner Polites reviewed the Monthly Budget Analysis Report for December 2017, and asked that it be placed on file, stating that the 2017 Budget is in line with the projected percentage of 100.0% expenditures.

Commissioner Polites reviewed the Trial Balance Report for November 2017, and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

Under Operations, James Brede, Director of Buildings, presented for Approval of Work Order #1 with BRiC Engineering at the Jail to start the design work for electrical and chiller replacement for the beginning of the year. Commissioner Nations moved to approve. Second by Commissioner Dinges. Commissioner Nations inquired as to if the process evaluated the opportunity for any new technologies. Director Brede stated they will look into this when they

start the design. Commissioner Nations added that instead of this being a statement of chiller replacement, there will be alternatives to replacing the chiller with a component to do the same function. Director Brede stated it is looked at for the best possible energy. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

Tim Cantwell, MidAmerica St. Louis Airport Director, introduced for Approval a 6-month extension for John Chang, for Asian business/Chinese translator/Cargo Advisor. Commissioner Nations moved for approval of the extension of John Chang's Agreement for the first 6 months of 2018 and compensation to be paid not-to-exceed \$12,000.00 stipend over the 6-month period. Commissioner Nations stated additional tasking would be delineated and charged accordingly. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

Director Cantwell presented for Approval of Parking Access Revenue Control System. Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director, presented a supplement to the background paper, and stated conversion from free parking to paid parking will be handled with three different solicitations, with the 1st being approved last month with Plocher Construction for the associated site work. Mr. Trapp presented the 2nd one for the

PARCS (Parking Access Revenue Control System) equipment and installation of equipment in which a Request for Proposal was sent out and the 3rd solicitation for the physical company that will manage the company on a day-to-day basis, which is still in process and will be handled next month. Mr. Trapp stated that a Request for Proposal was sent out for the PARCS equipment and 5 proposals were received and reviewed by the selection committee consisting of Mr. Trapp, Commissioner Polites, and Matt Glover from the Airport, and assistance from Walker Consultants. Commissioner Polites added they met last Wednesday, with the 2 consultants from Walker from Chicago, Erik Nelson and Ashley Hiniker, and went through a couple hour meeting on the 5 selections with Walker thinking the project could be completed for \$550,000.00 or less with bids ranging from Amano McGann at \$315,000.00 up to SKIDATA at \$800,000.00 plus. Commissioner Polites stated it was narrowed down and Amano McGann was chosen as a good fit for the Airport. Commissioner Polites added the consultants stated that April 1 is an aggressive timeframe, but they will try and meet April 1 as quickly as possible. Commissioner Polites stated on January 3, they will interview the operators. Commissioner Polites added they narrowed it down to Republic as the 1st choice and SP+ as the 2nd, and they will interview both and hope to choose Republic, as they operate 72 Airports and own Impark, the 5th largest operator in the country, and are familiar with Allegiant. The consultants taught them that the manager on board is the key to this operation, so they have asked the manager to be there present or via video conferencing and would like to lock them into a 3-year commitment with this manager and/or someone comparable to be trained for at least 6 months when the transition is made. Commissioner Polites reiterated they have selected Amano McGann as the best fit and also the lowest bidder. Chairman Sauget inquired as to the originator of the equipment. Mr. Trapp presented the existing entrance to the parking lot is going to have 2 entry lanes, as you drive up the lanes, you will push a button and get a ticket, the arm will open, if there are any

issues there is an intercom station, drive in, park, and inside the terminal after you go on the trip and come back, there are 6 pay on foot stations which will take the ticket, 4 will be credit only, 2 will be cash/credit with the hopes most people will pay ticket then, they get a receipt and upon exiting the parking lot, there will be 3 gates and each of them will have intercom stations, a credit card machine, and/or insert your previously paid ticket. Mr. Trapp added this contract will also include computer, the insides of the intercom station, the phone that will reside inside the terminal, all of the associated software, the server, and a redundant server. Commissioner Nations inquired as to operator remote. Mr. Trapp stated it will give the capability when the management firm is hired, they will be able to remote in, click a button, and raise the gate. A general discussion was held to make it as easy as Barnes-Jewish Hospital's garage. Commissioner Polites complimented the Airport Staff with the construction being at a high rate of speed with things looking positive. Commissioner Polites moved to make a motion to accept Amano McGann as the contractor. Second by Commissioner Lee. Commissioner Polites moved for approval for \$315,290.24. Mr. Trapp added the contract does have a provision for a potential bonus if completed ahead of time for a total budgetary amount of \$325,290.24. Chairman Sauget stated there is a 2-year warranty with the equipment. Mr. Trapp agreed with this statement. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0 NAYS: None	

Motion carried.

Commissioner Nations stated he had mentioned earlier there were some financial issues attached to the paperwork and made a motion for the PBC to authorize the payment of the down-

payment amount of \$94,587.07 to Amano McGann to attach to the signed contract and payment will be made once the accepted contract is received from the contractor. Commissioner Nations added there is also existing site work with a payment of \$50,630.99 to Plocher Construction and is the flatwork being done to accommodate this work. Commissioner Nations stated there is a payment of \$40,913.46 to CMT/Walker for the PARCS Study Phase II – IV that will be coming from the PBC funds and would be ultimately reimbursed to the PBC over payment cycles. Commissioner Polites moved and stated how happy they are with Walker Consultants and the consulting money was very well spent on this project, which saved the County a lot of money by using Walker Consultants. Chairman Sauget added the \$94,587.07 is 30% of their contract and is what they require on the front end. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7	ABSENT: 0
NAYS: None	

Motion carried.

Director Cantwell stated on the activity sheet with the anticipation that by the end of the year, 121,000/122,000 enplanements with terminal upgrades are in process right now, along with the construction for the Parking Revenue Control System. Director Cantwell added Plocher Construction has put together a pretty good traffic flow for temporary access to the surface for parking and looking forward to the operator pick in January. Commissioner Nations inquired as to the reference made to a lot of activity construction-wise being the work for the parking facility and to what other activity is going on. Director Cantwell stated 18 months ago the terminal improvements were deferred on a 20-year-old building because the price was high. Director Cantwell added now the electrical circuitry inside the building is being redone and changing

from fluorescent lighting, along with air doors on the front to help with heating and cooling loss in the open space, and changing some of the glazing in the windows that has started to look foggy. Director Cantwell stated there is a lot of involvement with the subcontractors and working around the passengers in a small space.

Chairman Sauget stated everyone had received the letter in regards to Vickie's retirement and is sad to see her go, but she will not retire until June. Chairman Sauget thanked Vickie.

There being no further business to come before the Public Building Commission, Commissioner Nations moved for adjournment. Second by Commissioner Lee and carried.

Meeting adjourned at 10:20 a.m.

Respectfully submitted,



Vickie Boydte
Secretary

APPROVED:


CHAIRMAN